

**OFFICE OF THE SECRETARY ZAKAT COUNCIL /
CHIEF ADMINISTRATOR ZAKAT AND USHR
AZAD GOVERNMENT OF THE STATE OF JAMMU AND KASHMIR**



TENDER NOTICE

Sealed bids in accordance with AJK-PPRA rules 36(a) bids are invited (Single Stage envelope) bidding procedure from the reputed/registered eligible firms/ supplier for purchase of Laptop and Desktop Computer and Printer as per given Specifications for Zakat and Ushr department Muzaffarbad Azad Kashmir.

Sr. #	Specification	Qty.
1.	Laptop (New) 11th Generation Processor (1.2/2.8 Ghz), Intel Integrated Graphics 15.6" Screen Display 1366 x 768, Win 10, Webcam, Bluetooth, WiFi, 16 GB RAM, 256 GB SSD,	01
2.	Branded Desktop Computer (New) Desktop Computer Processor Type Core i5 Processor Speed :3.0 GHz or Higher, Intel HD Graphics with HDMI Support, Hard Disk Capacity 1TB minimum (HDD RPM 7200) RAM 8 GB DVD Combo, LED Monitor 18.5 INCH minimum Same Brand, Mouse and Keyboard Same Brand. LAN and Wifi Support (Built-in)	01
3.	LaserJet Printer All in One with Wireless support	01

Interested parties must send/submit their rates by 25-10-2021 in favor of the Chief Administrator Zakat & Ushr Office Near PM. House Muzaffarabad AK. The sealed offer must reach to this office by 11:30 Hrs on or before 25-10-2021. The quotation will be opened at 12:30 hours (local time) on the same day.

GENERAL TERMS & CONDITIONS

1. The qualified bids must be submitted in the sealed cover, cleanly mentioned tender for purchase of laptop or Desktop Computer or Printer.
2. Bidders must submit 2% of the total tender value as earnest money in the Shape of demand draft in the name of Chief Administrator Zakat and Ushr.
3. The successful firm(s) will have to provide performance bond equal to 05% of the contract value.
4. The interested bidders will have to submit filer certificate dully issued by the Central Excise and Taxation department.
5. Firms/Individual also need to annex an affidavit with bid on judicial paper RS. 100 that firm/individual and never been black listed by any Govt./Semi Govt. Institutions
6. Competent Authority (Chief Administrator) reserves the rights to reject all the bids or any bid under the 6. clause 33 of AJK- PPRA rules without mentioning any reasons.

Administrative Officer
Zakat and Ushr.
05822-920642

13 / 10 / 2021